

Community Sponsorship - January to July 2027

Form Preview

Community Sponsorship Program

Before You Begin

Council recognises the contribution of individuals and locally based groups and organisations to the development of community spirit and the provision of community events.

This program is intended to provide encouragement and support to community based groups and organisations, based on the needs of such groups, by supplementing funds that groups themselves raise for their own activities either in-kind or monetary.

This application form is for Camden Council's Community Sponsorship Program.

Applications to this Grant can be made at any time from 10 August 2026 until Midnight 7 September 2026.

Council will consider all applications and determine successful requests in line with the eligibility criteria with all applications to be assessed on their merit **provided all event and Council requirements are met.**

ELIGIBILITY

- Applications will be considered from not-for-profit groups, businesses, organisations or individuals seeking to organise an event within the Camden LGA that has demonstrable benefit to the wider community.
- Festivals and special events that will enhance and promote community wellbeing, the lifestyle of residents and provide a service to the resident or business community of the Camden LGA.
- Events that encourage economic and/or tourism opportunities within the Camden LGA.
- Events that will be held between 1 January 2027 to 30 June 2027
- Events must be held in the Camden Local Government Area.

Successful applicants must sign and comply with a Sponsorship Agreement, which includes the requirement for:

- Acknowledgement of Council (including logo) equivalent to other similar amount sponsors and/or stated within Council's Sponsorship Agreement;
- The applicant to obtain and comply with all certificates and approvals required by law and within Council's event guideline timeline framework in order to hold the proposed event;
- Council to have the opportunity to display banners (if deemed appropriate) and as supplied by Council at events.
- Invitation extended to Council representative to be present where applicable.
- **Sponsorship is not to vary from the purpose under which it was granted without the written approval of Council.**
- An evaluation to be provided within three (3) months of the conclusion of the event.

ASSESSMENT

Applications will be considered by an allocation committee of Council Officers.

Funding priority for sporting events will be given to clubs with local affiliation,

Funding priority will be given to organisations or groups engaging local vendors.

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Recommendations will be considered and endorsed by Council at an Ordinary Council Meeting.

The Community Sponsorship Program is a competitive grants program and while every consideration will be given to fund as many projects across as many different areas as possible, not every application can or will be funded.

Successful applications will be decided at the discretion of Council.

Please note any applicant with a submission for funding under consideration may not lobby Council Staff or Councillors to provide funding for their submission either verbally or in writing.

Any applicant who does so will have their submission withdrawn from consideration for that round of funding with immediate effect.

Information sessions regarding the grants will be held for applicants via teams and in person. You can register your interest to attend [here](#).

If you have any questions regarding the grant please don't hesitate to contact Community Project Officer by registering for an information kiosk session [here](#). You can find further assistance with filling out the form here: [Help Guide for Applicants \(smartygrants.com.au\)](https://smartygrants.com.au)

Eligibility

* indicates a required field

Applicants: Please Note

Please make sure you have considered the guidelines and your eligibility to apply for this program.

Incomplete applications and/or applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It's crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regards to these eligibility criteria, please contact **Community Project Officer Grants on 4653 3031**

Confirmation of Eligibility

I confirm that the applicant

- has investigated and met all of Council's external event requirements
- is able to demonstrate alignment between their project and the aims of this program
- is holding their event within the Camden LGA
- does not owe any reports or money to **Camden Council** as a result of previous funding or grants
- has authority and/or permission to apply for the grant on behalf of the organisation or group
- has the appropriate type and level of insurance for the activities that are the subject of this grant (\$20,000,000 current Certificate of Public Liability insurance) or if not, can be

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auspiced by an organisation who does or will apply for Public Liability Insurance for the duration of the event. Any exclusion clauses relating specifically to Council whether in relation to facility use or proposed undertaking of activities by applicant as listed in this application must be disclosed to Council prior to submission of this form and may result in disqualification from the round.

Please select below: *

☐ Yes

☐ No

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*.

Applicant Details

Primary contact person *

Title First Name Last Name

This is the person we will correspond with about this grant

Organisation Name (if applicable)

Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Position held in organisation

e.g. Manager, Board Member, Fundraising Coordinator

Email *

Must be an email address.

Phone Number *

Must be an Australian phone number.

Address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Applicant Postal Address

Address

Applicant website

Must be a URL

Back-up phone number

Must be an Australian phone number.

Organisation or Individual Details

* indicates a required field

What are the principal services provided by your organisation/group? *

Answer if applicable

Do you or your organisation have an ABN? *

☐ Yes ☐ No

Are you or your organisation registered for GST? *

☐ Yes
☐ No

Bank Account *

Account Name

BSB Number Account Number

Must be a valid Australian bank account format.

Applicant ABN *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from the [ATO](#).

Please upload completed Statement of Supplier Form: *

Attach a file:

Max 25mb

What is your legal structure? *

- ☐ Unincorporated association
- ☐ Incorporated association
- ☐ Cooperative
- ☐ Company limited by guarantee
- ☐ Charitable Organisation
- ☐ Business
- ☐ Other

If other, please specify

E.g. Public company, individual, sporting association.

Please upload Public Liability Insurance certificate *

Attach a file:

Public Liability should be current and must be for the amount of at least \$20,000,000. Your certificate of currency must list any exclusions.

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Event Information

* indicates a required field

Event name: *

Provide a name for your project/program/initiative. Your title should be short but descriptive

Event Definitions - Please download guide to event definitions [here](#) prior to filling out the below:

Which of these does your event encompass? *

☐ Large/Major Event ☐ Medium Event ☐ Small Event ☐ Sporting event - State or Local significance ☐ Sporting Event - National significance

No more than 1 choice may be selected.

Event Definitions - Please download guide to event definitions prior to filling out the above:

Please provide a brief overview of your event/activity. *

Word count:

Must be no more than 50 words.

How would sponsorship from Council be used for this event? *

Word count:

Must be no more than 50 words.

Have you received Sponsorship through Camden Council for prior events? *

☐ Yes ☐ No

If yes, please provide details below

E.g. What year? How much were you funded?

Event Timeframe and Outcomes

* indicates a required field

Event Details and Timeframe

Please take note of the allowable event timeframes here

Tell us about the activities you will during your event. List one per row.

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The event itself can be listed as an activity or you can outline your planning or list of activities involved with running your event. You must at least provide one date for your event.

You can add additional rows if you have more than one event/activity.

Activity	Location	Location Name	Will this activity be delivered online?	Anticipated Start date	Anticipated End date	Explanatory notes
One per row. Add more rows if you want to list additional activities.	Where will your activity occur? Location of the event must be within the LGA. Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.	Example - Nugget Beames, Camden Civic Centre, Gledswood, Sandown Rooms	Pick one option.	Must be a date.	Must be a date.	Add notes if you need to provide more context.

Outcomes

Please tell us about the outcomes you expect to result from your project. Outcomes are the changes you expect to occur for the beneficiaries of your project. Generally outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation
- Actions, behaviour, change in policy
- Social, financial, environmental, physical conditions

Please provide at least one of your project outcome goals and align to one of ours below

Your outcomes	Alignment with Camden Co Council Outcomes	Explanatory notes
What changes do you expect will occur as a result of your event?(e.g. bringing people together/enhancing physical opportunities through sport)? Please be brief. One per row.	Which of our outcomes will your project contribute to? If multiple apply pick the most relevant. No more than 1 choice may be selected.	Add notes if you need to provide more context.

Camden Council Measurements

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A metric is a measurement designed to make sure we are meeting our outcomes and make sure our projects have merit and purpose. Here we would like you to tell us which of our metrics linked to the Camden Council Community Strategic Plan you may be able to report on.

Please ensure you match the metric to the Camden outcomes you have selected above.

E.g. if you've used *Culture and Inclusiveness* - Increased sense of connection to Camden Please make sure you select *Number of people that report a high or very high sense of connection to Camden as the result of as the result of this project or activity*

This is how you will measure the success of this outcome.

Metric	Target	Collection method	Explanatory notes
Metric - Please match the metric to align with the outcome above No more than 1 choice may be selected.	Number of people you want to engage/attend your event. Must be a number.	How will you collect and verify the data? E.g. attendance/feedback	Add notes if you need to provide more context.

Promotional Opportunities

If your application is successful, you will be required to acknowledge Council in the following ways:

- Council's logo on any publicity
- Acknowledgement at event by MC
- Council banners to be displayed at event as provided by Council (as applicable)
- Invite extended to Council representative to be present (where applicable)

Is there any further acknowledgement of Council's sponsorship or funding outside of the above that you would be able to provide? *

Event Requirements

* indicates a required field

Location of event

Is your event going to be held within a Council facility, at a Council outdoor venue or sportsground or in a private venue?

☐ Council Venue- Indoors ☐ Council Venue - Outdoors ☐ Private Venue

No more than 1 choice may be selected.

Please note event must be held in the Camden LGA to be eligible

Event Requirements and Check List

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Please read Council's event requirements and framework before submitting your application.

You can download Council's event planning guide [here](#).

Please also note the timeframes required by Council when submitting your application and that Sponsorship is dependent on adhering to timeframes.

Timeframes for events and permits are available [here](#). It is strongly recommended you contact Camden Council's events team before submitting your application to ensure any documentation or requirements are correct and up to date.

Does your event require a Development Application? *

☐ Yes ☐ No

No more than 1 choice may be selected.

Please contact the Events Team prior to lodging your application if you believe your event may require a Development Application

Development Application Submission

If you are required to submit a Development Application, have you done so?

*

☐ Yes ☐ No

No more than 1 choice may be selected.

External Event Form

You are being asked to fill this form out as you are planning to host an event on Council grounds.

Please note that there are event application fees payable. Please refer to [Council's Fees and Charges](#).

You can find the event application form here: [Event Application Form » Camden Council \(nsw.gov.au\)](#)

If you recieved the Event Application Notification email, please save to your desktop and upload it here.

Attach a file:

Budget

* indicates a required field

Budget (GST exclusive)

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not.

Examples of expenses could include items to assist with event delivery, such as additional consultancy or speaker fees for training delivery outside of everyday business, equipment such as additional cricket balls for a disability sports day etc.

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In-Kind support refers to Council venues, traffic barrier fees and waste fees.

You **MUST** supply at least one quote relating to each expense.

Has your event requested support from any other sources for Sponsorship purposes? *

☐ Yes ☐ No

If yes, please supply details of support request and amount.

Total Projected Event Cost *

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

Type of funding requested *

☐ Monetary ☐ In-Kind ☐ Both

Monetary Requested

Total Amount Requested Monetary *

Must be a dollar amount.

What is the total financial support you are requesting in this application?

In-Kind Support

Type of In-Kind support requested *

☐ Waste ☐ Council Venue Hire ☐ Council Event Application Fees (this is only applicable for outdoor venue hire where an External Event Permit is required)

Other

In-Kind support excludes Development Application fees and charges

Total Amount Requested In-Kind Amount *

Must be a dollar amount.

Referring to council venues, traffic barriers and waste fees

Total Amount Requested

Below is the total value of support requested through the grant, including both monetary and in-kind contributions.

Amount Requested

This number/amount is calculated.

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Budget (GST exclusive)

Please outline your project expenditure in the income and expenditure tables below.

These outgoings should include monetary and projected in-kind costs (e.g. Council waste costs).

You **MUST** supply at least one quote relating to each expense.

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
		\$	
		\$	

Budget Totals

Total Expenditure Amount

\$

This number/amount is calculated.

Please attach quotes for any items requested as part of the grant submission *

Attach a file:

Please note any contribution whether monetary or in-kind your organisation will be making to the event. *

This could apply to staffing or volunteer hours, advertising etc.

Applicant Capacity

* indicates a required field

Thank you for your event application. Please describe events that you've held successfully within the last 3 years. *

Upload details or literature about prior projects or events

Attach a file:

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Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

Please note any applicant with a submission for funding under consideration may not lobby Council Staff or Councillors to provide funding for their submission either verbally or in writing. Any applicant who does so will have their submission withdrawn from consideration for that round of funding with immediate effect.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval and funding agreement.

I agree *

- ☐ Yes
☐ No

Date *

Must be a date

Name of Authorised Person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback. You may be contacted by Council regarding further evaluation for this program.

Please indicate how you found the online application process:

- ☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application?

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Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.