

Community Grants Program 2026/2027

Form Preview

Community Grants Program

Before You Begin

Grants will be open from 10 August 2026 to 7 September 2026. Before filling in the form, it is recommended you contact an Officer to discuss your application prior to submission.

Contact details are below:

Grants & Women - Chloe O'MearaChloe-

Jayne.OMeara@camden.nsw.gov.aucommunitygrants@camden.nsw.gov.au

Ageing and Disability - Lisa GrimsonLisa.Grimson@camden.nsw.gov.au

Diversity and Inclusion - Huss DehaineHuss.Dehaine@camden.nsw.gov.au

Young People - Kellie HughesKellie.Hughes@camden.nsw.gov.au

Children and Families - Kate EllulKate.Ellul@camden.nsw.gov.au

Aboriginal and/or Torres Strait Islander Peoples - Blair

Avila Blair.Avila@camden.nsw.gov.au

INFORMATION ABOUT THE PROGRAM

Council recognises and values the strengths of the Camden community, including the strong sense of belonging, demonstrated through participation in a range of community and cultural activities.

Council also acknowledges the important role of community organisations in developing projects and events while coordinating and managing funded activities to further develop these strengths in the local community.

Funding and support are also mechanisms for Council to further the aims identified in Council's social, cultural, economic and environmental plans and policies.

Applications are assessed against these policies and broad Council objectives and plans as identified in Camden Council's Strategic Plan.

The Community Grants Program will provide successful applicants of up to \$6,500 per project to support the work done by local community organisations based in or providing services for the Camden Local Government Area.

Grant Guidelines can be accessed [here](#) and should be read before you begin filling out your application form.

ELIGIBILITY CRITERIA

To be eligible for funding, an organisation must:

- Be not-for-profit; or
- Be a registered charity
- Be an incorporated body or be auspiced (sponsored) by an incorporated body;
- Offer a project in the Camden LGA, or primarily for the Camden community (**minimum of 75% participants from the LGA**);
- Acquit any previous Camden Council grants (excluding grants held within the prior 12-month period or subject to agreement/variation of funding) and have no outstanding debts to Council.

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- Have public liability insurance of \$20,000,000 or more. Any exclusion clauses relating specifically to Council whether in relation to facility use or proposed undertaking of activities by applicant as listed in this application must be disclosed to Council prior to submission of this form.

INELIGIBILITY Council does not provide grants for:

- Projects that duplicate existing services;
- Projects that do not meet the identified priority needs;
- Projects that directly contravene existing Council policy;
- Projects previously funded unless there is clear evidence of community need and support.

Please also note that wages and salaries of staff will not be funded. External consultants fees for new projects may be considered.

GRANT CATEGORIES: Grants are available in the following categories for up to \$6,500:

Community Well Being Projects which support access to physical and social resources to promote and improve quality of life for local residents.

Art and Culture Projects involving events or activities that foster Camden's cultural and community identity and activities that supports an accessible, diverse and inclusive range of community building including artwork, performance, writing and other cultural activities.

Social Inclusion Projects that support a cohesive community and promotes accessibility and a sense of belonging within the Camden community.

Environment and Sustainability Projects that promote and encourage sustainable community behaviour such as reducing food or general waste, recycling programs, sustainable activities and environmental education and training workshops. Projects should benefit the environment while raising awareness around environmental and sustainability issues.

Sport and Recreation Projects that are designed to increase or maintain participation within sport and recreation as well as projects which improve the quality, education/ training, safety or range of participation. **Minor Works** Projects which enhance community infrastructure (excluding Council owned premises) by aiding in the development of facilities, improvements or maintenance to existing facilities.

No projects over a total cost of \$13,000 will be considered. Any buildings subject to heritage approval must have prior approval for the grant to be considered.

Any projects subject to DA approval are the responsibility of the applicant and proof of lodgment and approval should be included with the application. DA fees must not be part of the funding request.

Note: If applying under the minor works category, it is essential that permission be sought from the owners of the building or facilities prior to lodgment of an application. Please provide evidence of approval with your application.

ASSESSMENT Applications will be considered by an allocation committee of Council Officers and recommendations will be considered and endorsed by Council.

The Community Small Grants Program is a competitive grants program and while every consideration will be given to fund as many projects across as many different areas as possible, not every project can be funded. Successful applications will be decided at the discretion of Council.

Please note any applicant with a submission for funding under consideration may not lobby Council Staff or Councillors to provide funding for their submission either verbally or in

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writing. Any applicant who does so will have their submission withdrawn from consideration for that round of funding with immediate effect.

Applicants are invited to attend an information session regarding the grants online or in person. Registration details can be found [here](#).

Information Kiosks - one on one phonecall with Grants Officer is available [here](#).

If you have any questions regarding the grant please don't hesitate to contact Community Project Officer on (02) 4653 3031 or email communitygrants@camden.nsw.gov.au.

Please find information regarding submission of your grant application here: [Help Guide for Applicants \(smartygrants.com.au\)](#)

Eligibility

* indicates a required field

Please Note

Please make sure you have considered the guidelines and your eligibility to apply for this program prior to completion of form.

Incomplete applications and/or applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It's crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regards to these eligibility criteria, please contact **Community Project Officer - Grants on 13 22 63**

Confirmation of Eligibility

I confirm that the applicant ...

- **has read and understands the program guidelines**
- is able to demonstrate alignment between their project and the aims of this program
- is a not-for-profit organisation (excludes educational institutions such as schools and kindergartens but includes P&C organisations), charity or sporting group or
- is incorporated, or is auspiced by an incorporated organisation for the purposes of this application.
- is located in (and/or supplies services to) **Camden Local Government Area**
- is able to demonstrate financial viability
- does not owe any reports or money to **Camden Council** as a result of previous funding or grants
- has authority and/or permission to apply for the grant on behalf of the organisation or group
- has the appropriate type and level of insurance for the activities that are the subject of this grant with no Council specific exclusion clauses within the policy.
- Public Companies Limited by Guarantee who do **NOT** have charitable status are not eligible to apply.

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Please select below: *

☐ Yes

Businesses are not eligible to apply

☐ No

It is recommended you discuss your project with a Council Officer - provide details of the Council Officer you discussed your project with.

Contact Details

*** indicates a required field**

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*.

Applicant Organisation Details

Organisation Name *

Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Organisation Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Postal Address

Address

Website

Must be a URL

Primary Contact Person *

Title

First Name

Last Name

This is the person we will correspond with about this grant

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Position held in organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Phone Number *

Must be an Australian phone number.

Back-up phone number

Must be an Australian phone number.

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

What are the principal services provided by your organisation/group? *

What is your organisation's legal structure? *

- | | |
|--|---|
| ☐ Unincorporated or Auspiced association | ☐ Company limited by guarantee WITH Charitable status |
| ☐ Incorporated association | ☐ Charitable Organisation |
| ☐ Cooperative | ☐ Other |

What is your membership base or estimated number of people benefiting from your organisation's services? *

Must be a number.

Is your organisation auspiced for the purpose of this grant? *

- ☐ Yes ☐ No

Unincorporated associations or those without \$20,000,000 will be required to be auspiced under an organisation with PLI.

Please upload Public Liability Insurance certificate *

Attach a file:

Public Liability should be current and must be for the amount of at least \$20,000,000. If your organisation is auspiced, please fill out section below and attach auspicing organisation's PLI. Your certificate of currency must list any exclusions.

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Auspicing

Organisation name

Organisation Name

Contact Name

Title

First Name

Last Name

Position in Organisation

ABN and Bank Details

Does your organisation have an ABN? *

☐ Yes

☐ No

Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

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As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from the [ATO](#).

Please upload completed Statement of Supplier Form: *

Attach a file:

Max 25mb

Project Details

* indicates a required field

Project Title: *

Provide a name for your project/program/initiative. Your title should be short but descriptive

Which grant category are you applying for? *

- | | | |
|---|---|---|
| ☐ Community Well Being | ☐ Social Inclusion | ☐ Sport and Recreation |
| ☐ Art and Culture | ☐ Environment and Sustainability | ☐ Minor Works |

No more than 1 choice may be selected.

Information regarding Minor Works

You are viewing this section as you selected Minor Works as a project Category

Minor Works projects - has permission been sought by the owners of the building or facilities to carry out this project? *

☐ Yes ☐ No

If yes, please upload evidence of consent. If no, please do not submit your application until consent has been sought. Your application will not be considered for funding.

Attach a file:

Does your project require a Development Application? *

☐ Yes ☐ No

If you answered yes to a Development Application requirement, please upload your DA approval

Attach a file:

Project details

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Please provide a short outline of your project. *

Word count:

Must be no more than 100 words.

Which group will your project support? * *

- | | |
|---|--|
| ☐ Children and Families | ☐ Seniors |
| ☐ Young People | ☐ Women |
| ☐ People living with a disability | ☐ Men |
| ☐ People from a Cultural and Linguistically Diverse Background | ☐ Education and Training |
| ☐ Aboriginal and/or Torres Strait Islander Peoples | ☐ Health care and social assistance |

No more than 1 choice may be selected.

While your project may encompass more than 1 demographic, please select the 1 with most relevance to the project.

Project Delivery Details

Please describe your project and or/an activity within your project with time line and location. You may have more than 1 activity within your project.

Activity	Start date	End date	Location	Will this activity /project be delivered online?
One per row. Add more rows if you want to list additional activities.	Leave blank if date is unknown or not relevant. Must be a date.	Leave blank if date is unknown or not relevant. Must be a date.	Where will your activity occur? Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.	Pick one option.

Clearly describe your project in detail with reference to at least one of the below grant criteria. What will your project do and how will it happen? *

Word count:

Must be no more than 350 words.

Community Grant Criteria:

- Measurable community outcomes;
- Bridging gaps in service delivery;
- Value for money;

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- Capacity building;
- Transparency;

How will the Camden community be “better off” as a result of your project? How will your project be inclusive to residents of the Camden LGA? *

Must be no more than 100 words.

Do you expect the project will continue beyond the term of the funding? *

☐ Yes ☐ No

Project Continuation

You are viewing this section as you answered 'yes' to continuation of your project.

How do you intend to continue to run the project?

Project Continuation

You are viewing this section as you answered 'no' to continuation of your project.

What exit strategies will you use to wind down the project?

Will there be a cost to the community to participate? *

☐ Yes ☐ No

If yes, how much?

Must be a number.

Please list, if any, community partners you will work through or with to reach your beneficiaries and/or achieve your outcomes.

Community Partners

What evidence do you have that this project/event has community support? *

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Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu7> if you need some ideas about how to frame your response.

Please upload letters of support (if available/relevant)

Attach a file:

A maximum of 5 files can be attached

Promotional Opportunities

If your application is successful, you will be required to acknowledge Council in the following ways:

- Council's logo on any publicity regarding the project
- Acknowledgement of Council by an MC if applicable
- Council banners to be displayed where applicable
- Invite extended to Council representative to be present (where applicable)

Do you agree to acknowledge Council's funding through promotion of the program? *

☐ Yes ☐ No

Project Outcomes

Outcomes

Please tell us about the outcomes you expect to result from your project. Outcomes are the changes you expect to occur for the beneficiaries of your project. Generally outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation
- Actions, behaviour, change in policy
- Social, financial, environmental, physical conditions

Please provide at least one of your project outcome goals and align to one of ours below.

Your Outcomes

Alignment with Camden Council Outcomes

What changes do you expect will occur as a result of your project (e.g. Enhanced physical fitness)? Please be brief. One per row.	Which of our outcome goals will your project contribute to? If multiple apply pick the most relevant. No more than 1 choice may be selected.	Add notes if you need to provide more context.

Camden Council Measurements

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A metric is a measurement designed to make sure we are meeting our outcomes and make sure our projects have merit and purpose. Here we would like you to tell us which of our metrics linked to the Camden Council Community Strategic Plan you may be able to report on.

Please ensure you match the metric to the Camden outcomes you have selected above.

This is how you will measure the success of this outcome.

Metric - Please match the metric to align with the outcome above

Collection method

Explanatory notes

Which of our metrics (if any) will you track? Add more rows if you want to list additional metrics. Please use the metric you' No more than 1 choice may be selected.	Number of people you want to engage Must be a number.	How will you collect and verify the data? E.g. survey, headcount, observation/estimation, externally verified sources (e.g. government or public datasets).	Add notes if you need to provide more context.

Budget

* indicates a required field

Please outline your project budget in the expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not.

WAGES AND SALARIES ARE CONSIDERED BUSINESS AS USUAL AND WILL NOT BE FUNDED.

All amounts should be GST exclusive.

Examples of expenses could include items to assist with event delivery, such as additional consultancy or speaker fees for training outside of everyday business, equipment such as additional cricket balls for a disability sports day etc.

You **MUST** supply at least one quote relating to each expense.

Make sure you don't use commas in budget - e.g. \$2500 not \$2,500.

Don't add a \$ sign.

Total Amount Requested

*

Must be a number and no more than 6500.

Make sure you don't use commas - e.g. 2500, not \$2,500

Total Project/Program Cost *

What is the total budgeted cost (dollars) of your project?

Have you applied for funding from other

☐ Yes ☐ No

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sources for this project?

*

If yes, please give details of how from where and how much.

Project Expenditure Table

Please note your project costs in this section.

Please enter numbers without commas E.g. 1000 **not** \$1,000

Please add additional rows if required

Expenditure Description	Expenditure Type	Expenditure Amount (\$)	Notes
-------------------------	------------------	-------------------------	-------

		\$	
		\$	

Budget Totals

Total Expenditure Amount

\$

This number/amount is calculated.
Make sure it matches your total project cost.

Please attach quotes for any items requested as part of the grant submission *

Attach a file:

Please note any contribution whether monetary or in-kind your organisation will be making to the project or event. *

This includes staffing, volunteer hours or financial contribution. In none, please enter N/A

Applicant Capacity

* indicates a required field

Prior Council Funding

Have you received funding from Camden Council in the past? *

☐ Yes ☐ No

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Prior Council Funding

You are viewing this section as you selected 'yes' to receipt of prior funding from Camden Council

Please note year, type of funding and project

Thank you for your project/event application. Provide details of successful projects your organisation has managed and delivered in the previous 12 months.

*

Include in this section information about project requirements (money, staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, etc.) and how you will complete this project/event within the proposed timelines. Provide information also about any past work that may demonstrate your organisation's capacity to undertake this work. Provide links to further explanatory material if available/relevant.

Upload details or literature about prior projects or events

Attach a file:

This is not compulsory

Please provide a link to or attach a copy of your most recent Annual Report.

If you do not produce an annual report, please provide us with your most recent financial statements (may include a Profit and Loss Statement / Statement of Financial Performance and a Balance Sheet / Statement of Financial Position).

Upload files *

Attach a file:

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

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Please note any applicant with a submission for funding under consideration may not lobby Council Staff or Councillors to provide funding for their submission either verbally or in writing. Any applicant who does so will have their submission withdrawn from consideration for that round of funding with immediate effect.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *

☐ Yes

☐ No

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone Number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Date *

Must be a date

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback. You may be contacted by Council regarding further evaluation for this program.

Please indicate how you found the online application process:

☐ Very easy

☐ Easy

☐ Neutral

☐ Difficult

☐ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

